

Compulsory Briefing Session

SUPPLY OF MATERIAL AND THE CONSTRUCTION OF STORM WATER & ENVIRONMENTAL SYSTEMS AT SALDANHA TERMINAL AT THE TRANSNET PORT TERMINALS (TPT), BULK TERMINAL SALDANHA (BTS) FOR A PERIOD OF TWELVE MONTHS (12).

TPT/2024/11/0003/84253/RFP

12 March 2025,

09h00

Technical Building, Saldanha Port Terminal

NAME	DESIGNATION	OPERATING DIVISION	
Nontando Mnguni	Young Professional in Training	Transnet Port Terminals	✓
Lungelo Manci	Chief Administrator: Supplier Development	Transnet Port Terminals	✓
Nomathamsanqa Gasas	Commodity Specialist	Transnet Port Terminals	✓
Thulile Ngcobo	Sourcing Specialist	Transnet Port Terminals	✓
Marks Pita	Project Manager	Transnet Port Terminals	✓
Reshma Maharaj	Auditor	Transnet Internal Auditor	✓
Refer to ATTENDANCE REGISTER for the complete list of all the meeting attendees.			

WELCOME

Nontando Mnguni welcomed all attendees and thanked all attendees for taking time from their busy schedules to attend the Briefing session meeting and all attendees introduced themselves.

RULES OF ENGAGEMENT

- Nontando noted that this briefing session is compulsory and is recorded.
- Proof of attendance is required for this meeting.
- An opportunity for clarification questions will be provided after the briefing session.
- Nontando also requested that all bidders remain for the entire duration of the briefing session as important information pertaining to the RFP would be presented.
- Site visit time allocation of 1h30 min.

PROCUREMENT PROCESS

Nontando provided information on the tender process and highlighted all the sections and annexures that are included in the tender documents issued.

EVALUATION METHODOLOGY

Nontando went through the evaluation methodology and discussed each Evaluation stage in detail and emphasized that all tender returnable documents need to be returned before the closing date and time.

SUPPLIER DEVELOPMENT REQUIREMENT

Lungelo presented the transformational specific goals and explained how Suppliers will be evaluated.

The following transformational specific goals will be applicable:

- BBBEE Level 1 & 2
- 30% Sub-Contracting to: BO EMEs/ QSE 51% BO

SCOPE OF WORK & TECHNICAL REQUIREMENTS

Marks thoroughly explained the project scope which included the following critical points.

- Project background
- Scope of work
- Definitions

GENERAL

- The closing date for this tender will be on Monday, 31 March 2025.

QUESTIONS/ ANSWERS RECIEVED DURING THE BRIEFING SESSION

BIDDERS WERE GIVEN AN OPPORTUNITY TO ASK QUESTIONS OR CLARIFY ISSUES AS THEY REQUIRED:

Q1	Will the excel version of the Bill of quantities shared?
A1	Yes, it will be shared?
Q2	Kindly advise if there are any drawing availablely for the tender?
A2	Yes, they will be uploaded.
Q3	Kindly advise if there's an appointed external consultant as well as a brief description of the scope required?
A3	The external consultant is not included in the scope of work.
Q4	Please confirm the CIDB grading
A4	The CIDB grading is 8CE.

Closure.

The briefing session closed at 12h00



19/03/2025

Chairperson

Date: